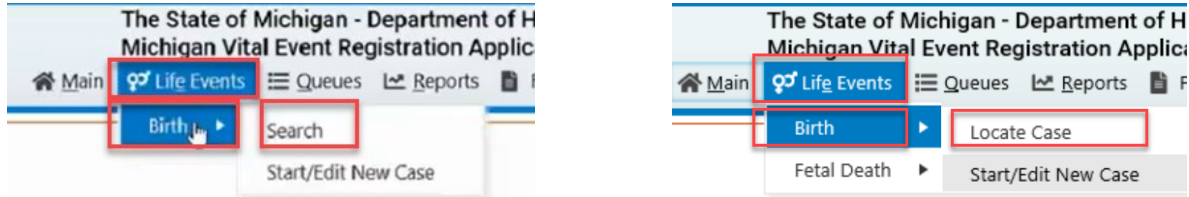


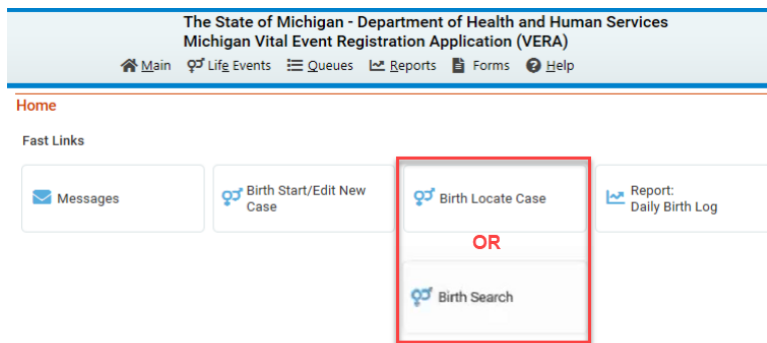
How-To Search for a Case in VERA

From your VERA home page, you can search for a case either by using the main menu or your fast links. Your options may vary depending on your user role.

From the main menu, hover over **Life Events**, **Birth**, then **Search** (local registrars) or **Locate Case** (hospitals and licensed midwives).



Or you can use the Fast Links for **Birth Locate Case** or **Birth Search**.



There are no required fields. Enter search information. Hit enter or click **Search**.
Note: when entering search criteria, only one column can be used.

Search for a birth record

Search by Identifier:
Enter one of these items

File Number: Year:

Number:

Case Id:

Child's Medical Record Number:

Mother's Medical Record Number:

File Date: MM-dd-yyyy

Date of Birth: Start: MM-dd-yyyy

End: MM-dd-yyyy

Place of Birth Location Type:

Place of Birth:

Maximum records to display:

OR

Search by Registrant or Data Provider:
Enter one or more persons/organizations. Last name is required.

First Search Person/Organization

Person/Organization:

First:

Middle:

Last:

Sex:

SSN:

Date of Birth: Start: MM-dd-yyyy

End: MM-dd-yyyy

Search results will be displayed.

Birth Search Results

Case Id	SFN	Child's Name ^	Date of Birth	Sex	Place of Birth	Preview
544410	202000216	Light, Day	JUN-17-2020	Male	Grand Rapids	Preview

Total Records : 1