Michigan VERA Birth
Attaching Documents

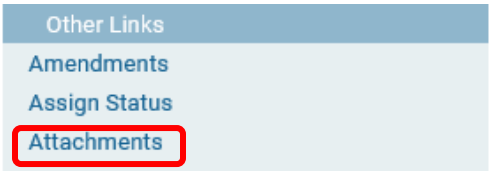
Attaching documentary evidence to the record in VERA, such as the signed Parent Information Worksheet (PIW) or a copy of the Affidavit of Parentage (AOP), if dropped to paper, is beneficial. PIWs and AOPs should never be uploaded to the patient's medical record in a facility's internal system.

Each parent should receive a copy of the AOP at the time of signing, whether it is done electronically or on paper. After the case is registered, facilities and licensed midwives should not provide copies of AOPs or birth verifications to the parents. Parents can contact Vital Records customer service at 517-335-8666 for assistance with how to order a certified copy of the AOP or birth certificate.

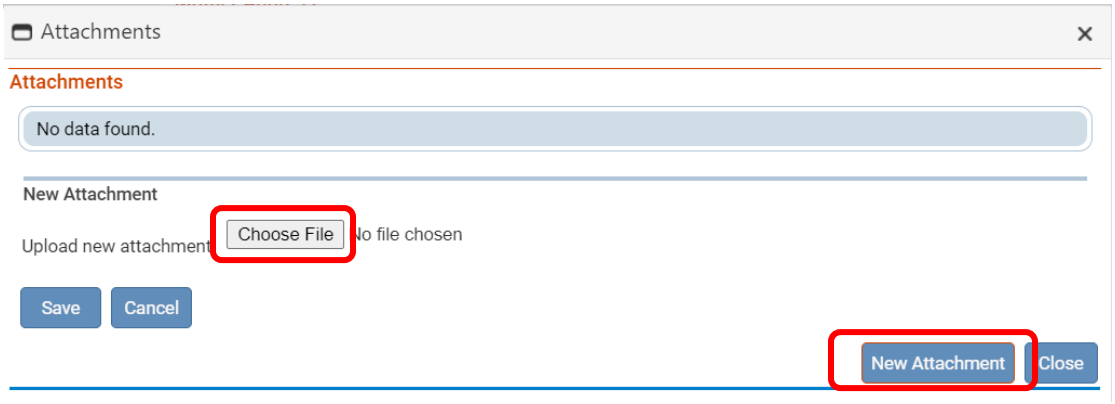
Step 1: To attach documentation, click on **Attachments** from either the **Amendments Menu** or the **Other Links** Menu.



OR



Step 2: Click on **New Attachment.**



Step 3: Click on **Choose File**.

Step 4: Locate documentary evidence file to upload, such as the PIW or AOP.

Step 5: Click the **Save** button.